

Email resume and cover letter to Brittni at bcoe@metrocrestservices.org

PROGRAM MANAGEMENT INTERN

Intern will assist Program Manager in coordinating seasonal programs such as Thanksgiving, Holiday, and Sack Summer Hunger and Back to School. Tasks include coordinating logistics, leading volunteer shifts, and inputting data.

- Fall semester flexible weekday and weekend hours available, 15 – 30 hours per week
- Spring semester flexible weekday hours available, 15-20 hours per week
- Summer semester flexible weekday, evening, and weekend hours available 15-40 hours per week

VOLUNTEER MANAGEMENT INTERN

Intern will assist in volunteer recruitment, leading volunteer shifts, and volunteer database management.

- Fall and Spring semesters flexible weekday hours available with some weekends, 10-20 hours per week
- Summer semester flexible weekday, evening, and weekend hours available, 10-30 hours per week

DEVELOPMENT INTERN

- Fall, Spring, Summer semesters available
- Flexible weekday hours, approximately 15 hours per week